

Aptagen Weekly Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday		
8:00 am	*Debrief	*Debrief	*Debrief	*Debrief			
8:30 am	<div style="background-color: #ADD8E6; text-align: center; padding: 5px;">(overtime)</div>	<div style="background-color: #ADD8E6; text-align: center; padding: 5px;">(overtime)</div>	<div style="background-color: #ADD8E6; text-align: center; padding: 5px;">(overtime)</div>	<div style="background-color: #ADD8E6; text-align: center; padding: 5px;">(overtime)</div>			
9:00 am					<div style="background-color: #8B4513; color: white; text-align: center; padding: 5px;"> "Trainee-Led Competencies" Lab Practicals (Alternating Weeks) </div>	<div style="background-color: #8B4513; color: white; text-align: center; padding: 5px;"> pizza break (Alternating Weeks) </div>	<div style="background-color: #8B4513; color: white; text-align: center; padding: 5px;"> *Journal Club (Presentations of Scientific Papers) </div>
9:30 am							
10:00 am							
10:30 am							
11:00 am							
11:30 am							
12:00 pm							
12:30 pm							
1:00 pm							
1:30 pm							
2:00 pm							
2:30 pm							
3:00 pm							
3:30 pm							
4:00 pm							
4:30 pm							
5:00 pm							
5:30 pm							
6:00 pm							

The Lab Schedule above represents a minimum schedule to which hours can be added. Hours are 8am-4pm (Mon-Fri). Friday includes a mandatory meeting, depending on assignment to Competency (Trainee-led) or Journal Club. ALL PhDs are expected to be onsite Mon-Fri at 8am to progress projects, and will be compensated for overtime hours as appropriate.

* Mandatory Meetings (ALL)	* Mandatory Meetings (Lab Only)		Lab Employees (BS, MS, PhD)		Trainees		Front Office Employees
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New Hires: Orientation/Onboarding only on 2nd Saturday of January, June, September (9am to 1:30pm) followed by a pizza break.